



- Chairman : Ben Kumar
- Treasurer : Trevor Haigh
- Hon Sec : Lucy Ellis
- Membership Sec : Trevor Haigh

Please reply to : Trevor Haigh
25 Meadow View
Skelmanthorpe
Huddersfield
HD8 9ET

SCISSETT YOUTH ASC

Affiliated to the STA and RLSS

Scissett Youth Amateur Swimming Club Rules

The name of the club shall be Scissett Youth Amateur Swimming Club and the club colours shall be light and dark blue. The headquarters of the club shall be Scissett Swimming Pool. The club year shall run from April to March of the following year.

The objectives of the club shall be the objectives of the STA and the RLSS; to promote and instruct the members of the community between the ages of 6 and 21, resident in and around the district, in the arts of watermanship and water safety.

The club shall have no political bias. The club shall be affiliated to the STA and the RLSS and such other bodies as the Annual General Meeting shall decide.

The Annual General Meeting (AGM) shall be held on a date fixed by the committee during June or July of each year. An Extraordinary General Meeting (EGM) can be called by the committee as needed. Notice of the AGM or any EGM shall be posted on the club notice board and emailed to Club members where possible.

For the purpose of meetings, the parents or guardians of members under the age of 16 shall be deemed to represent those members. Parents and Guardians of children over 16 and others wishing to assist the club shall, with the individual approval of the committee, be given the same rights as the Parents and Guardians of children under 16. The quorum of an Annual General Meeting shall be 6 and the voting shall be confined to those who are 16 years of age and over at the time of the meeting.

The officers and committee shall be elected at the AGM. The officers shall consist of the Chairman, Hon. Secretary, Hon. Treasurer and Membership Secretary. A professional Auditor shall be appointed or two Hon. Auditors shall be elected at the AGM.

The club shall be managed by a committee composed of Chairman, Hon. Secretary, Hon. Treasurer, Membership Secretary, Head Coach and up to 15 members elected at the committee meeting.

The quorum for a meeting shall be 4. The chairman shall have a second or casting vote. The committee shall meet at least 3 times a year and at any such other time as requested by the Chairman in consultation with the Hon. Secretary.

The committee shall have the authority to make regulations within the framework of the constitution of the ASA laws and to deal with any matter not provided for in such constitution and laws.



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The minutes of the committee shall be retained by the Hon. Secretary and the minutes shall be formally approved by the committee at the start of the following meeting.

In the event of grave misconduct or dereliction of duty the committee have the power to suspend the officer(s) or committee member(s) involved and to carry out or cause to be carried out an immediate inquiry and shall come to a decision as soon as possible.

The committee shall have the power to fill vacancies where insufficient members are elected at the AGM, where a committee member resigns or howsoever caused. In the event of grave misconduct of a member, the committee shall have the power to suspend or terminate the membership of that person with forfeiture of the membership fee.

All volunteers of the Club must sign a volunteer agreement form and hold a valid DBS Certificate. DBS forms must be renewed every 3 years for poolside volunteers (or roles which require direct contact with members) and 5 years for all other roles.

Training costs for poolside volunteers to achieve teaching and lifeguarding costs will be met by the club. All volunteers who leave within 2 years of receiving club funding will be required to re-pay training costs on a pro-rata'd basis.

The subscription, which must be an adequate one, shall be as fixed annually by the Committee in March (and retrospectively approved at the AGM) and payable on or before the last day of April each year. Payments by standing order throughout the year will be accepted. The annual subscription charge shall include one weekly club night fee but exclude any fees payable for special coaching and training.

All funds and property of the club shall be applied to the furtherance of the club. No funds or other property of the club shall be paid to or distributed among the members of the club except as allowed for by ASA laws relating to expenses. In the event of the dissolution of the club the assets remaining shall be devoted to objects similar to those of the club.

The club accounts shall be closed on currently March 31st to be audited and submitted to the AGM. The committee shall accept full financial and legal responsibility for the club's affairs and a statement of Accounts shall be submitted by the Hon. Treasurer at each meeting and no account shall be paid without the approval of the officers of the club. Cheques must be signed by the Hon. Treasurer and one other officer of the club. Small accounts, to a value determined by the committee, shall be paid directly by the Hon. Treasurer from Petty Cash.

B Kumar – Chairman - June 2017

Last Updated: June 2017